

AIDS
FOUNDATION
OF CHICAGO

AFC Ryan White Care Program refresh

Bashirat Olayanju, Lakethia Patterson

- Inform program administrators of deliverables for the RW programs
- Highlight changes to program deliverables
- Answer questions from the collaborative

AFC Project Leads

Bashirat Olayanju: Contracts, scopes

Roman Buenrostro: Special Projects

Lakethia Patterson: case management, TA

Mark Schad: Finance Part A

Jared Pavelske: Finance Part B

Alfred Cortez: Quality Management, Provide reports

Case management hotline: referrals

Eduardo Villanueva: insurance related activities

Mara Williamson: trainings

Eligibility Criteria

- Reside in the Chicago EMA, Cook County or Collar Counties (Cook, DuPage, DeKalb, Grundy, Kane, Kendall, Lake, McHenry, Will County)
- Below 500% (\$63,800 for a family size of 1) FPL for all services except Case Management which is 800% FPL (\$102,100)
- HIV Positive
- No alternate payers (Medicaid, Medicare, private insurance)

Program Requirement Overview

- Quarterly Reports
 - *Part A: 10th of June, September, December, March*
 - *Part B: 10th of July, October, January, April*
 - To Lpatterson@aidschicago.org
- Quality Management Plan
 - *QI initiatives outline with goals*
- Contract Administrator meetings
 - *Every other month from 10-12*
- Annual Site Visits
 - *Conducted by AFC Administrative/Programs/Fiscal*
- All services must be documented in the Provide Database

Case Management Specific Meetings

- Case Manager Supervisor Trainings
 - *Every Quarter*
- Large Case Manager Trainings
 - *Every 6 months*
- Case Management Collaborative Leadership Council
 - *Every month alternating phone and in person*
- 12 trainings required
 - *Cultural competency mandatory every year*
 - *HIPAA Mandatory every year*

Service Categories Funded

Medical case management

Non-medical case managements

Perinatal case management

Corrections case management

Ambulatory Outpatient Medical Care

Oral Health

Mental Health

Substance Use

Housing

Food Bank

Financial Assistance: Transportation, Utility, Housing, Food Vouchers

Psychosocial

Legal

Medical Case Management

- Case load 45
- Field visits
- Partner Elicitation
- New care plan coming soon
- FPL 800%
- Payment requests (6 months back billing)

Non-Medical Case Management

- Case load max 100
- Performance measures built in Provide
 - *Face to face every 6 months*
 - *Non face to face contacts every 3 months*
 - *Care plans no longer required*
- Part B Funded only

- Fee for service
- Service provided prior to reimbursement
- Eligibility Assessment and Care Plan required for payment
 - Payment made by AFC at the end of every month for previous month*
- Documentation required by the 10th of every month for prior month
 - *Invoice requires*
- Payment made by AFC at the end of every month for previous month
- Documentation required by the 10th of every month for prior month
 - *Invoice requires*
- Includes payment requests
- Fees to be collected for clients earning above 100%FPL

Agency must be Medicaid Certified and meet payer of last resort policies

- Preventative
- Diagnostic
- Therapeutic
- No cosmetic services
- Fees to be collected for clients earning above 100%FPL

- Outpatient Group and Individual visits
- AFC cannot pay for multiple visits in a given day
- Agency must be Medicaid Certified and meet payer of last resort policies
- Fee assessed for clients making greater than 100% FPL

- Outpatient group and Individual visits
- Methadone treatment allowable
- AFC cannot pay for multiple visits in a given day
- Fee assessed for clients making greater than 100% FPL

Financial Assistance

- Medical Transportation – CTA, Pace, Metra, Taxi, Uber, Van
- Utility Assistance – 500% FPL
- Housing Assistance – 500% FPL
- Food Vouchers – Aldi & Jewel Osco

Allowable services

- Permanency planning
 - Do not resuscitate orders
 - Preparation of powers of attorney
 - Preparation of living wills
 - Interventions necessary to ensure access to eligible benefits (discrimination, breach of confidentiality)
- *No Criminal defense or class action suits

Psychosocial Services

- Support and counseling activities
 - Child abuse and neglect counseling
 - HIV support groups
 - Caregiver support
 - Bereavement counseling
- *Invoice required per client service provided

No longer referred to as transitional housing

- Nights of stay funded
- No client cap
- Funded by both HOPWA and RW
- No bridge units funded

Recruitment of clients

AFC Care Plus Hotline: 312-690-8860

Case Management Agencies

Walk ins

Existing clients that qualify

Other recruitment strategies: Flyers,
Pamphlets, word of mouth

Provide Data Entry

- Data entry must be done within 5-7 days of interaction for case management
- Billing data entry must be completed on the 10th of every month in provided for non case management services
- An invoice is required for all services provided
- A Provide license is provided to all case managers and case manager supervisors, and 1 staff responsible for billing

AFC Standard operating Procedures

<https://www.aidschicago.org/page/our-work/case-management/case-managers>

- *AFC team contact information*
- *Application for housing and utility assistance*
- *Templates*
- *Contact information for all subcontracted agencies to facilitate referrals*

AFCs ticketing system

support@aidschicago.jitbit.com

Talent LMS Trainings

NowPow

Questions

AIDS
FOUNDATION
OF CHICAGO

